

BSB50215 DIPLOMA OF BUSINESS



ABOUT US!

Fresh Start Education deliver relevant industry training, focusing on best practice of delivery in an environment that supports up skilling and continual improvement for all of our students.

Fresh Start Education's Trainers & Assessors are industry experts with years of experience in roles such as; Business Managers, General Managers, Senior Managers and Large-Scale Operation Managers. Our Trainer & Assessors will deliver all aspects required to launch your career in a variety of business and management roles.

Fresh Start Education deliver flexible training and assessment services that support your needs, time restraints and current workplace activities.

Elevate your Management skills with our high-level qualification in Business!



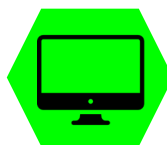
WHY CHOOSE FRESH START?

- ✓ **You're not just a student number**, you will receive as much one-on-one support as you need!
- ✓ Fresh Start Education provides the **highest quality** course content with flexible programs suited to your needs
- ✓ Our Industry Experts take the time to understand you, your goals, individual needs and current level of experience.
- ✓ **Payment Options**
No matter what your circumstances, Fresh Start Education has a payment option to suit:
 - ✓ Payment Plan
 - ✓ Credit Card
 - ✓ Direct Transfer
- ✓ **Not local?? No worries!**
We deliver our courses Australia wide!



1:1 SUPPORT

Request coaching calls at any time!



FLEXIBLE LEARNING

Face to Face, Online and Distance Education, Fresh Start Education has you covered!



MENTORING & NETWORKING OPPORTUNITIES

Get the edge in the workplace by attending our Industry Nights!



PRE-QUALIFICATION INTERVIEW

To ensure we're leading you on the right path to success!



NATIONALLY RECOGNISED COURSE



BUILDING YOUR FUTURE WITH YOU!!



NO SET INTAKE PERIOD!

Which means you can ENROL TODAY!!

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THE COURSE

COURSE COST:

RPL Assessment = \$2,995

Training and Assessment Service: \$400 per unit of competency

DURATION: Maximum 24 Months

ENTRY REQUIREMENTS: Nil

Successful completion of this course will provide you with the skills you need to succeed as an Executive Officer, Program Coordinator or Administration Manager

You will learn key business principles allowing you to understand and implement;

- ✓ Human Resource Management
- ✓ Business Operation
- ✓ Innovation and Marketing
- ✓ Administration
- ✓ Team Management
- ✓ Program Coordination



ALREADY INDUSTRY EXPERIENCED?

We acknowledge the skills you've gained through work and life experiences by offering Recognition of Prior Learning (RPL), reducing the time it takes to complete your qualification.

LET'S GET YOU QUALIFIED!

Your Trainer & Assessor will conduct a Pre-Qualification Interview and onsite RPL Assessment; gathering your work history, experience and goals. If any gaps in knowledge and/or skills are identified, further training and assessment will be provided.

TRAINING & ASSESSMENT METHODS

Skills and knowledge assessments are an essential step in progressing through your course. You may be assessed in several ways while you are studying with Fresh Start Education, including:

- ✓ Workplace Delivery
- ✓ Online Learning at your own pace
- ✓ Mixed-Mode Delivery
- ✓ Workshop and Classroom
- ✓ Work Samples/Evidence



COURSE STRUCTURE

Fresh Start Education deliver relevant industry training and assessment that provides you with the skills, knowledge, and experience to achieve this Nationally Approved and Accredited Business qualification. Our course content has been purposely developed to be future-focused complete with current industry topics that are practical and relevant to your career!

To achieve this qualification, you must demonstrate competency in 8 elective units; to make sure this is the right qualification for you, please review the units of competency below to ensure your scope of works meets the requirements of the qualification.

CORE UNITS

BSBWOR501	Manage Personal Work Priorities and Professional Development
BSBADM502	Manage Meetings
BSBLDR502	Lead and Manage Effective Workplace Relationships
BSBMGT517	Manage Operational Plan
BSBPMG522	Undertake Project Work
BSBRSK501	Manage Risk
BSBADM504	Plan and Implement Administrative Systems
BSBHRM506	Manage Recruitment Selection and Induction Processes



**CONTACT US TODAY ON
1300 980 999!!**